1. **Council Opening**

   Due to the current COVID-19 pandemic threat the Council Meeting was held via teleconference.

   The meeting commenced at 4:00pm.

   Mr Whitbread acknowledged the Kokatha peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. **Confirmation of Minutes of the Previous Meeting**

   RESOLVED: *The Minutes of the Council Meeting held on 26 February 2020 are confirmed as a true and accurate record of proceedings.*

3. **Council Business**

   3.1 **2020-2021 Draft Budget Assumptions**

   **PURPOSE:** For Council to consider the initial assumptions shaping the preparation of the 2020-2021 budget, and to serve as a planning document for the budget process that is ongoing.

   RESOLVED: *That in light of the Covid-19 pandemic threat Council notes and accepts the advice in the report but recognises amendment may need to be made and approved as a result of the impacts caused through the current health threat.*

   3.2 **2020-2021 Budget Development Timeline**

   **PURPOSE:** To consider a development timeline for the 2020-2021 Annual Business Plan and Budget.

   RESOLVED: *That in light of the Covid-19 pandemic threat Council notes and accepts the timetable appended to the report but recognises amendment may need to be made and approved as a result of the impacts caused through the current health threat.*
3.3 Appointment of Fire Prevention Officer

PURPOSE: To consider the appointment of a Fire Prevention Officer under the Fire and Emergency Services Act 2005.

RESOLVED: That Council:

1. Endorses the addition to the Authorised Person register of Dale Vincent Moore as Fire Prevention Officer.
2. Requests the Chief Executive to authorise the amendments and additions to the Authorised Person register as denoted in the chart in the report.

3.4 Policy Review – Recycled Water Policy

PURPOSE: To consider the review of the Recycled Water Policy.

RESOLVED: That Council adopts the revised Recycled Water Policy and publishes it on the Council’s website.

3.5 Policy Review – Vehicle Policy

PURPOSE: To consider the review of the Vehicle Policy.

RESOLVED: That Council adopts the revised Vehicle Policy and publishes it on the Council’s website.

3.6 Policy Review – Waste Collection Policy

PURPOSE: To consider the review of the Waste Collection Policy.

RESOLVED: That Council adopts the revised Waste Collection Policy and publishes it on the Council’s website.

3.7 New Policy – Cemetery Management Policy

PURPOSE: To introduce a new policy to Council – Cemetery Management Policy

RESOLVED: That Council approves and adopts the Cemetery Management Policy and publishes it on Council’s website.

3.8 Community Radio 105.5 RoxFM – Annual Grant

PURPOSE: To consider the Community Radio 105.5 RoxFM Incorporated (“RoxFM”) report of annual activities for 2018/2019 and to consider an application for an operating grant of $10,000.00 for 2019/2020 towards the running costs of the community radio station.

RESOLVED: That Council:

1. Notes the RoxFM report for the period 1 July 2018 to 31 December 2019
2. Approves a grant of $10,000.00 to RoxFM for FY 2019/2020 subject to the Chief Executive being reasonably satisfied the 5 year Business Plan is achievable.

4. Reports for Information

RESOLVED: The Council receive and notes the following reports:
• Chief Executive Report
• Development Application Decisions under Delegations

The Chief Executive presented a late report advising of actions to date of Council’s Response to the COVID-19 pandemic threat.

Council received and noted the report and any actions taken endorsed. Council requested the Administrator be regularly informed of actions taken by the Chief Executive in response to COVID-19 as it affects any of the operations of the Council, it’s responsibilities and the community generally.

5. Community Presentations, Petitions and Deputations

Nil

6. Next Meeting

The next Ordinary Council Meeting for the Municipal Council of Roxby Downs is scheduled for Wednesday 29 April 2020 at 4:00 pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs, unless advised otherwise, by notice on the Council’s website.

7. Closure

The meeting closed at 4:20pm.