



Richardson Place
 PO Box 124
 Roxby Downs SA 5725
 Phone 08 8671 0010
accounts@roxbydowns.net
www.roxbydowns.sa.gov.au

ABN: 68 284 130 046

Office Use:

Document ID:

New Debtor Agreement Form

Please complete the form below and return via email to roxby@roxbydowns.com.au

All fields are required to be completed

NAME/COMPANY DETAIL

Registered Business Name/ Trading As: _____

Address: _____

Email Address _____

Phone: _____

ABN/ ACN: _____

Registered for GST

Yes

No

DIRECTOR(S) / OWNER(S)

Name: _____

Address _____

Email _____

Phone _____

Name: _____

SIGNATURE TO AGREEMENT

The Applicant is authorised to act on behalf of the company above and hereby agrees to pay to the Council such fees, levies and charges as Council may lawfully make from time to time for the Services provided to the applicant. By signing below, you agree to all terms and conditions outlined in the Council's Sundry Debtor Credit Policy (available upon request or available on Council's website) and conditions below.

The Applicant is requesting access to Council's Waste Transfer Station to dispose of commercial waste and agrees to the following payment terms:

- All fees and charges payable by the Applicant are outlined in the Council Fees & Charges Register available on the Council's website.
- All fees and charges are subject to annual review.
- All fees and charges will be invoiced to the Applicant on a monthly basis.
- The applicant will be granted a credit period of 14 days from the date of invoice. Payment is expected to be received in full within a specified credit period.
- Failure to pay invoices and any payments outstanding longer than 7 days may lead to the suspension of credit terms and a restriction of access to the Waste Transfer Facility and its services until payment made in full.
- Customers will be notified in writing if their credit terms are suspended, and access is restricted.

Name: _____

Signature _____

Date _____

OFFICE USE ONLY

Debtor Account Number: _____

Account Created

Yes