MINUTES

Meeting MUNICIPAL COUNCIL OF ROXBY DOWNS
Meeting Date & Time Ordinary Council Meeting
Location Wednesday 27 March 2019 at 4:00pm
Present Council Office Boardroom, 6-8 Richardson Place, Roxby Downs
Staff Present Geoff Whitbread (Administrator)
Present Roy Blight (Chief Executive), Michelle Hales (Group Manager Governance & Community), Stuart Edwards (Group Manager Essential Services & Assets), Drew Ellis (Group Manager Corporate Services), Tony Weir (Group Manager Lifestyle & Sport)
Apologies Minute Taker - Kerrie Thomas (Executive Support)

1. Council Opening

The meeting commenced at 4:01pm.

Mr Whitbread acknowledged the Kokatha peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. Confirmation of Minutes of the Previous Meeting

RESOLVED: The Minutes of the Council Meeting held on 27 February 2019 are confirmed as a true and accurate record of proceedings.

3. Council Business

3.1 Upgrade of Hermit Street Playground – Stage 2

PURPOSE: To provide a progress update at the Hermit Street Playground redevelopment.

RESOLVED: That Council

1. Endorses the redevelopment of the Hermit Street Playground into a nature play space;

2. Authorises the Chief Executive to approve the contract with LCS Landscapes Pty Ltd (ABN: 88 102 505 180) to provide design solution for the Hermit Street nature based play space to be delivered within the approved budget.

3. Authorise the Chief Executive to approve a contract for the construction of the Hermit Street nature based play space in accordance with the Procurement Policy and to be delivered within the approved budget.

4. Requests that a detailed Project Management Plan be prepared for the implementation of the project subject to the approval by the Administrator and Chief Executive.
3.2 Regional Development Australia Far North Local Government Funding Agreement

PURPOSE: To consider the renewal of the Funding Agreement with Regional Development Australia Far North Incorporated (RDAFN), commencing 1 July 2019 and expiring 30 June 2023. The purpose of the agreement with RDAFN is to facilitate economic development outcomes in the Roxby Downs Council region.

RESOLVED: A decision be deferred on this proposal until further and better particulars on how the funding for the last three years was acquitted is reported to Council.

3.3 Nomination for Zone Emergency Management Committee

PURPOSE: To make nominations for the Zone Emergency Management Committee.

RESOLVED: That Council nominate Mr Stuart Edwards, Group Manager Essential Services and Assets as Council’s representative and Mr Roy Blight, Chief Executive as Council’s deputy representative to the Zone Emergency Management Committee.

3.4 Review of Privacy Policy

PURPOSE: To review and adopt the updated Privacy Policy.

RESOLVED: That Council

1. Adopts the Privacy Policy as reviewed and publishes it on the Council’s website.

2. Provide information to the staff about their and the Council’s obligations in respect to privacy under this policy.

3.5 Review of Volunteer Management Policy

PURPOSE: To review and adopt the updated Volunteer Management Policy.

RESOLVED: That Council adopts the Volunteer Management Policy as reviewed and publishes it on the Council’s website.

3.6 Review of Food Hygiene Policy

PURPOSE: To undertake a review of the existing Food Hygiene Policy.

RESOLVED: That Council adopts the Food Hygiene Policy as reviewed, and publishes it on the Council’s website.

3.7 Review of Utility Charges – Internal Policy

PURPOSE: To revoke the Utility Charges – Internal Policy.

RESOLVED: That on the basis that this Policy is being superseded by systemic advances in accounting practices consistent with the Local Government Financial Standards, Council revoke the Utility Charges – Internal Policy and remove this policy from Council’s website.
3.8 Review of Healthy Eating Roxbylink Dunes Café and Kiosk

PURPOSE: To undertake a review of the existing Healthy Eating Roxbylink Dunes Café & Kiosk Policy.

RESOLVED: That Council adopt the Healthy Eating Roxbylink Dunes Café & Kiosk policy as reviewed, and that the policy be placed on the Council’s website.

3.9 Review of Dog and Cat Registrations Policy

PURPOSE: To review Dog and Cat Registrations Policy.

RESOLVED: That Council

1. Adopt the Dog and Cat Registrations Policy as presented, with specific note of the intention to carry the Dog and Cat Board recommendation to waive registration fees in June of each year.

2. The policy be published on Council’s website.

5. Reports for Information

RESOLVED: The Council receive and notes the following reports:

- Development Act Section 56A(27) Exemption
- Chief Executive Report
- Development Application Decisions

6. Community Presentations, Petitions and Deputations

Nil

7. Next Meeting

The next Ordinary Council Meeting for the Municipal Council of Roxby Downs is scheduled for Wednesday 17 April 2019 at 4:00 pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs, unless advised otherwise, by notice on the Council’s website.

8. Closure

The meeting closed at 4.18pm.