MINUTES

Meeting: Ordinary Council Meeting
Meeting Date & Time: Wednesday 31 July 2019 at 4:00pm
Location: Council Office Boardroom, 6-8 Richardson Place, Roxby Downs
Present: Geoff Whitbread (Administrator), Roy Blight (Chief Executive), Michelle Hales (Group Manager Governance & Community), Stuart Edwards (Group Manager Essential Services & Assets), Drew Ellis (Group Manager Corporate Services), Tony Weir (Group Manager Lifestyle & Sport), Juliette Demaine (Communications and Engagement), Amanda Turner (Research and Media), Danielle Moore (Governance Support)

1. Council Opening

The meeting commenced at 4:00pm.

Mr Whitbread acknowledged the Kokatha peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. Confirmation of Minutes of the Previous Meeting

RESOLVED: The Minutes of the Council Meeting held on 26 June 2019 are confirmed as a true and accurate record of proceedings.

3. Council Business

3.1 Bulk Water – Filling Swimming Pool by Hydrant

PURPOSE: To adopt the charge for Bulk Water – Filling Swimming Pool by Hydrant and add to Council’s Fees and Charges register 2019/2020.

RESOLVED: That Council:

1. adopt the new charge for Bulk Water – Filling Swimming Pool by Hydrant at $3.90 per kl; and

2. the charge be added to the Fees and Charges Register 2019/2020; and updated on Council’s website.

3.2 Roxby Council Instagram

PURPOSE: To establish an Instagram account run by Roxby Council which promotes the town, local events, and other undertakings of interest to current residents, potential new residents, and visitors.

RESOLVED: That Council:

establishes an Instagram account named @Roxby for the purpose of promoting the Roxby Downs experience.
3.3 Media Policy and Procedure

PURPOSE: To review and adopt the updated Media Policy and Procedure.

RESOLVED: That Council:

adopts the Media Policy and Procedure as presented and the policy included to be published on the Council’s website.

3.4 Street Sweeping Contract Extension

PURPOSE: Approval is sought to extend contract MW 055/16 Provision of Street Sweeping with Envirosweep for a 2 year term.

RESOLVED: That Council:

1. approve the extension of the Contract with Environmental Wastewater Catchment Services Pty. Ltd. ATF EWCS Unit Trust trading as Enviro Sweep (ABN 52 067 331 460) for the provision of street sweeping services for a further two (2) years to 5 August 2021 as per the terms and conditions of Tender number MW055/16.

2. authorise the Group Manager, Essential Services & Assets to provide written confirmation to Enviro Sweep that a Contract extension is approved for a two (2) year term, expiring 5 August 2021.

3.5 Street Tree Removal – Richardson Place

PURPOSE: Approval is sought for the removal of one (1) street tree in Richardson Place.

RESOLVED: That Council:

approve the removal of one (1) non-protected street tree in Richardson Place as identified in this report, to facilitate the upgrade of public toilets.

3.6 Street Tree Removal - Stuart Road

PURPOSE: To provide Council with detail regarding removal of a street tree in Stuart Road.

RESOLVED: That Council:

notes the removal of a street tree in Stuart Road due to root intrusion into the mains water pipe as approved by the Chief Executive.

3.7 Public Interest Disclosure Act and Procedure

PURPOSE: For Council to consider and adopt the new Public Interest Disclosure Policy and Procedure.

RESOLVED: That Council:

1. adopts the Public Interest Disclosure Policy and Procedure, as presented, and publishes these documents on the Council’s website.

2. revokes the now obsolete Whistleblower Protection Policy.
3. nominates the Group Manager Governance and Community as Council’s Responsible Officer.

3.8 Memorandum of Understanding (MoU) for the Wildlife Hotline

PURPOSE: The purpose of the MoU is to clearly define the roles and represent a non-binding agreement between the Municipal Council of Roxby Downs, Arid Recovery and the Community Board to support the operation of the Roxby Downs Wildlife Hotline.

RESOLVED: That Council:

notes and endorses the agreement between the three (3) parties and authorises the Chef Executive to execute same.

3.9 Six Month Report Card January – June 2019

PURPOSE: To inform the community and interested stakeholders about progress in meeting the objectives of Council’s Annual Business Plan and Budget and reporting Council-initiated and/or partnered activities, programs, and events. The Six Month Report Card provides an overview for the January to June 2019 period.

RESOLVED: That Council:


4. Reports for Information

RESOLVED: The Council receive and notes the following reports:

• Chief Executive Report
• Development Application Decisions

5. Community Presentations, Petitions and Deputations

Nil

6. Next Meeting

The next Ordinary Council Meeting for the Municipal Council of Roxby Downs is scheduled for Wednesday 28 August 2019 at 4:00 pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs, unless advised otherwise, by notice on the Council’s website.

7. Closure

The meeting closed at 4:14pm.

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Geoff Whitbread
Administrator
28 August 2019