### MINUTES

**Meeting**

**MUNICIPAL COUNCIL OF ROXBY DOWNS**

**Ordinary Council Meeting**

**Meeting Date & Time**

Wednesday 26 August 2020 at 4:00pm

**Location**

Council Office Boardroom, 6-10 Richardson Place, Roxby Downs

**Present**

Geoff Whitbread (Administrator)

Roy Blight (Chief Executive), Michelle Hales (Group Manager Governance & Community), Stuart Edwards (Group Manager Essential Services & Assets), Drew Ellis (Group Manager Corporate Services), Paul McInerney (Group Manager Lifestyle & Sport)

Minute – Kerrie Thomas (Executive Support)

**Staff Present**

Sandy Sumson

**Members of Public in Attendance**

Nil

**Apologies**

**1. Council Opening**

The meeting commenced at 4:00pm.

This meeting is being held under the auspices of the COVID-19 rules established by the State Government and the COVID-19 Safe Plan for Council Meetings.

Mr Whitbread acknowledged the Kokatha peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

Mr Whitbread congratulated local business Raine and Horne as a finalist for the National Outstanding Property Management Office at the Raine and Horne National Awards 2020.

Mr Whitbread acknowledged Michelle Hales, Group Manager Governance & Community upcoming 15 years of service to the Roxby Council on the 29 August 2020.

**2. Confirmation of Minutes of the Previous Meeting**

RESOLVED: That the Minutes of the Ordinary Council Meeting held on 29 July 2020 be confirmed as a true and accurate record of proceedings.

**3. Council Business**

**3.1 Audit Committee Minutes 14 August 2020 (subject to confirmation)**

PURPOSE: To receive the minutes (subject to confirmation) from the Audit Committee meeting held 14 August 2020.

RESOLVED: That the minutes (subject to confirmation) of the Audit Committee meeting held 14 August 2020 be received and noted.
3.2 Review of Treasury Activity 2019-2020

PURPOSE: To consider a report on Council’s investment activities and the resulting income from those activities.


3.3 Review of Bad Debts Written Off

PURPOSE: To consider a report on Council’s debts written off for the year ending 30 June 2020.


3.4 Annual Report on Credit Cards

PURPOSE: To provide a report to Council on the use of credit cards by employees 2019-2020.


3.5 Environmental Health Report – 2019-202

PURPOSE: To consider and endorse the Environmental Health Report 2019-2020

RESOLVED: That Council:

1. Endorses the Annual Environmental Health Report 2019-2020
2. Authorises the Chief Executive to sign the report and lodge the report with SA Health

3.6 Six Month Report Card

PURPOSE: To inform the community and interested stakeholders about progress in meeting the objectives of Council’s Annual Business Plan and Budget and reporting Council-initiated and/or partnered activities, programs, and events. The Six Month Report Card provides an overview for the January to June 2020 period.


3.7 Land Division – Lot 1396 Olympic Way, Roxby Downs

PURPOSE: For Council to execute the Application for Deposit of a Plan of Division (Form RTU) for lodgement with the Lands Titles Office to enable the land division (described as Lot 1396 deposited plan D55074 in the area named Roxby Downs out of hundreds (Andamooka)) to be finalised.

RESOLVED: That Council authorise the Administrator and Chief Executive to execute the Application for Deposit of a Plan of Division (Form RTU) (for the land described as Lot 1396 deposited plan D55074 in the area named Roxby Downs out of hundreds (Andamooka)) under seal pursuant to S38 of the Local Government Act 1999.

3.8 Freedom of Information Statement 2020-2021

PURPOSE: To adopt the Freedom of Information Statement 2020-2021 as required by the Freedom of Information Act 199.

3.9 Council Assessment Panel – Meeting Procedures

PURPOSE: To consider and adopt the Council Assessment Panel – Meeting Procedures.

RESOLVED: That Council adopts the Council Assessment Panel – Meeting Procedures.

3.10 Road Closure for Roxby Downs Desert Dash

PURPOSE: Closure of Olympic Way between Olympic Dam Highway and Pioneer Drive, Roxby Downs, Sunday 18 October 2020 for the Desert Dash Fun Run. Full closure of road for the hours of 6.00am to 11.00am.

RESOLVED: That Council:

1. Pursuant to the provision of the Roxby Downs (Indenture Ratification) Act 1982, and in accordance with Section 33 of the Road Traffic Act 1961 and Clause F of the instrument of General Approval of the Minister 12 March 2001, make the following orders.

   Pursuant to Section 33 (1) of the Road Traffic Act 1961 declare that the event described below is to take place on the road described below, and is an event to which Section 33 of the Road Traffic Act 1961 applies; and

   Pursuant to Section 33 (1) (a) of the Road Traffic Act 1961, make an order directing that the road on which the event is to be held and any adjacent or adjoining roads specified below can be closed to all traffic except police and emergency vehicles and vehicles involved in the event for the period commencing 6.00am to 11.00am Sunday 18 October, 2020.

   ROAD: Olympic Way
   (Between Olympic Dam Highway and Pioneer Drive)
   EVENT: Roxby Downs Desert Dash
   ADJACENT / ADJOINING ROADS: Olympic Dam Highway, Burgoyne Street North and South entrances. Town Oval entrance.

   Pursuant to Section 33 (1) (b) of the Road Traffic Act 1961 make an order directing that persons taking part in the event be exempted in relation to the road from duty, to observe the Australian Road Rules specified below subject to any conditions described below and attached to the exemption.

   Rule: 230 Crossing the road
   Rule: 234 Crossing the road on or near a crossing for pedestrians
   Rule: 238 Pedestrians travelling along the road

2. That the applicant is to maintain an authorised COVID-Safe Plan.

3.11 Roxby Downs and District Racing Club – Letter of Consent

PURPOSE: To provide a letter granting consent to the Roxby Downs and District Racing Club Incorporated for approval under their lease with Roxby Council for the proposed replacement of 2 x existing and outdated portable toilet blocks with two new buildings.
RESOLVED: That Council authorises the Chief Executive to provide a letter of consent under the Recreational and Sporting Lease Agreement between the Municipal Council of Roxby Downs & The Roxby Downs and Districts Racing Club Incorporated; and allows for a formal Development Application to be made by the (RDDRC) for the removal of the existing two portable toilets buildings and allows for the replacement the toilet facilities with new buildings.

3.12 Review – Credit Card Policy

WITHDRAWN: The Administrator withdrew the report for the purpose of further consultation. The report will be presented at the Council Meeting to be held 30 September 2020.

4. Reports for Information

RESOLVED: The Council receive and notes the following reports:

- Chief Executive Report.
- Development Application Decisions

5. Community Presentations, Petitions and Deputations

Nil

6. Next Meeting

The next Ordinary Council Meeting for the Municipal Council of Roxby Downs is scheduled for Wednesday 30 September 2020 at 4:00 pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs, unless advised otherwise, by notice on the Council’s website.

7. Closure

The meeting closed at 4:22pm.