NOTICE OF ORDINARY COUNCIL MEETING

Notice is hereby given that the next ORDINARY COUNCIL MEETING will be held in the Council Office Boardroom, 6-8 Richardson Place, Roxby Downs on WEDNESDAY 17 APRIL 2019 commencing at 4.00pm.

A copy of the Agenda for the above meeting is attached to this notice.

The meeting is open to the public and members of the community are welcome to attend.

Roy Blight
Chief Executive

12 April 2019
# AGENDA

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Ordinary Council Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Date &amp; Time</td>
<td>Wednesday 17 April 2019 at 4:00pm</td>
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<tr>
<td>Location</td>
<td>Council Office Boardroom, 6-8 Richardson Place, Roxby Downs</td>
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</table>

1. **Opening Statement**

I wish to acknowledge the Kokatha peoples, the traditional owners of the land on which we meet today and pay my respect to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. **Confirmation of Minutes of the Previous Meeting**

That the Minutes of the Council Meeting held on 27 March 2019 be confirmed as a true and accurate record of proceedings. Page 3

3. **Adoption of Council Resolutions**

- **3.1** Audit Committee Meeting Minutes 22 February 2019 (Subject to Confirmation) Page 6
- **3.2** Draft Annual Business Plan and Budget 2019/20 Page 10
- **3.3** Regional Development Australia Far North Local Government Funding Agreement Page 15
- **3.4** Road Closure for ANZAC Day Ceremonies Page 19
- **3.5** Multi-Purpose Pump Track Page 21

4. **Reports for Information**

- **4.1** Chief Executive’s Report Page 33
- **4.2** Development Application Decisions Page 34

5. **Community Presentations, Petitions and Deputations**

Nil

6. **Next Meeting**

The next Ordinary Council Meeting is scheduled for Wednesday 29 May 2019 at 4:00pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs (unless advised otherwise, by notice on the Council’s website).

7. **Closure**
1. **Council Opening**

The meeting commenced at 4:01pm.

Mr Whitbread acknowledged the Kokatha peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. **Confirmation of Minutes of the Previous Meeting**

RESOLVED: *The Minutes of the Council Meeting held on 27 February 2019 are confirmed as a true and accurate record of proceedings.*

3. **Council Business**

3.1 **Upgrade of Hermit Street Playground – Stage 2**

PURPOSE: To provide a progress update at the Hermit Street Playground redevelopment.

RESOLVED: *That Council*

1. **Endorses the redevelopment of the Hermit Street Playground into a nature play space;**

2. **Authorises the Chief Executive to approve the contract with LCS Landscapes Pty Ltd (ABN: 88 102 505 180) to a provide design solution for the Hermit Street nature based play space to be delivered within the approved budget.**

3. **Authorise the Chief Executive to approve a contract for the construction of the Hermit Street nature based play space in accordance with the Procurement Policy and to be delivered within the approved budget.**

4. **Requests that a detailed Project Management Plan be prepared for the implementation of the project subject to the approval by the Administrator and Chief Executive.**
3.2 Regional Development Australia Far North Local Government Funding Agreement

PURPOSE: To consider the renewal of the Funding Agreement with Regional Development Australia Far North Incorporated (RDAFN), commencing 1 July 2019 and expiring 30 June 2023. The purpose of the agreement with RDAFN is to facilitate economic development outcomes in the Roxby Downs Council region.

RESOLVED: A decision be deferred on this proposal until further and better particulars on how the funding for the last three years was acquitted is reported to Council.

3.3 Nomination for Zone Emergency Management Committee

PURPOSE: To make nominations for the Zone Emergency Management Committee.

RESOLVED: That Council nominate Mr Stuart Edwards, Group Manager Essential Services and Assets as Council’s representative and Mr Roy Blight, Chief Executive as Council’s deputy representative to the Zone Emergency Management Committee.

3.4 Review of Privacy Policy

PURPOSE: To review and adopt the updated Privacy Policy.

RESOLVED: That Council

1. Adopts the Privacy Policy as reviewed and publishes it on the Council’s website.

2. Provide information to the staff about their and the Council’s obligations in respect to privacy under this policy.

3.5 Review of Volunteer Management Policy

PURPOSE: To review and adopt the updated Volunteer Management Policy.

RESOLVED: That Council adopts the Volunteer Management Policy as reviewed and publishes it on the Council’s website.

3.6 Review of Food Hygiene Policy

PURPOSE: To undertake a review of the existing Food Hygiene Policy.

RESOLVED: That Council adopts the Food Hygiene Policy as reviewed, and publishes it on the Council’s website.

3.7 Review of Utility Charges – Internal Policy

PURPOSE: To revoke the Utility Charges – Internal Policy.

RESOLVED: That on the basis that this Policy is being superseded by systemic advances in accounting practices consistent with the Local Government Financial Standards, Council revoke the Utility Charges – Internal Policy and remove this policy from Council’s website.
3.8 Review of Healthy Eating Roxbylink Dunes Café and Kiosk

PURPOSE: To undertake a review of the existing Healthy Eating Roxbylink Dunes Café & Kiosk Policy.

RESOLVED: That Council adopt the Healthy Eating Roxbylink Dunes Café & Kiosk policy as reviewed, and that the policy be placed on the Council’s website.

3.9 Review of Dog and Cat Registrations Policy

PURPOSE: To review Dog and Cat Registrations Policy.

RESOLVED: That Council

1. Adopt the Dog and Cat Registrations Policy as presented, with specific note of the intention to carry the Dog and Cat Board recommendation to waive registration fees in June of each year.

2. The policy be published on Council’s website.

5. Reports for Information

RESOLVED: The Council receive and notes the following reports:

- Development Act Section 56A(27) Exemption
- Chief Executive Report
- Development Application Decisions

6. Community Presentations, Petitions and Deputations

Nil

7. Next Meeting

The next Ordinary Council Meeting for the Municipal Council of Roxby Downs is scheduled for Wednesday 17 April 2019 at 4:00 pm - Council Office Boardroom, 6-8 Richardson Place, Roxby Downs, unless advised otherwise, by notice on the Council’s website.

8. Closure

The meeting closed at 4.18pm.

Geoff Whitbread
Administrator
17 April 2019
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date               17 April 2019
Title of Report            Audit Committee Meeting Minutes 22 February 2019 (Subject to Confirmation)

1. Purpose

To receive the minutes (subject to confirmation) from the Audit Committee held 22 February 2019.

2. Recommendation

That the minutes (subject to confirmation) of the Audit Committee held 22 February 2019 be received and noted and the recommendations contained therein be agreed to.

3. Background

By operation of the Roxby Downs (Indenture Ratification) Act 1982, the provisions of the Local Government Act 1999 (‘the Act’) which relate to the establishment and meetings of a Council Committee do not apply to the Council. However, pursuant to Sections 36(1)(c) and 126 of the Act, the Council has established a committee known as the Roxby Council Audit Committee to ensure compliance with section 126 of the Act and accountability in decision-making.

The Audit Committee meets a minimum of four times per year.

4. Policy Implications

4.1 Financial/Budget

Nil

4.2 Resources

Nil

4.3 Legal and Risk Management

Nil

5. Attachments

Minutes for the Audit Committee Meeting held 22 February 2019 (Subject to Confirmation).

6. Report Authoriser

Roy Blight
Chief Executive
MUNICIPAL COUNCIL OF ROXBY DOWNS

MINUTES

Meeting
Audit Committee Meeting

Meeting Date & Time
Friday 22 February 2019 at 12:30pm

Location
Boardroom, Local Government Finance Authority, Suite 1205, 147 Pirie Street, Adelaide SA 5000

Present
David Powell (Chair), Trevor Starr, Rosina Hislop (from 1:00pm)
Geoff Whitbread (Administrator), Roy Blight (Chief Executive), Drew Ellis (Group Manager Corporate Services), Sayying Toh (Financial Accountant)

In Attendance

Apologies
Rosina Hislop (delayed) attended from 1:00pm

1. Opening Statement

The meeting commenced at 12:35pm.

Mr Powell acknowledged the Kaurna peoples, the traditional owners of the land on which we meet today and paid respect to their Elders past and present and extended that respect to other Aboriginal and Torres Strait Islander people who may be present today.

2. In Attendance

Independent Members: David Powell (Chair), Trevor Starr, Rosina Hislop (from 1:00pm)

Municipal Council of Roxby Downs: Geoff Whitbread (Administrator), Roy Blight (Chief Executive), Drew Ellis (Group Manager Corporate Services), Sayying Toh (Financial Accountant)

3. Conflict of Interest

No member declared a conflict of interest.

4. Confirmation of Minutes of the Previous Meeting

Moved: T. Starr

That the Minutes of the Audit Committee Meeting held on 7 December 2018 be confirmed as a true and accurate record of proceedings.

Seconded: D. Powell

Carried

5. Chief Executive Report

(From 2:20pm)

Item delayed until arrival of Rosina Hislop.

Roy Blight (Chief Executive) provided a verbal report and commented on the following:
- Operations are going well with sound progress on FY2019 program
- Business unit planning for Power, Water and Roxbylink well advanced
- Asset services business planning to commence
- Workforce stability and recruitment remains a focus
  - David Zheng (Asset Administration and GIS Officer) begins next week
  - Roxbylink continues to have a high turnover of staff
- BHP – State taking over development control for possible expansion. Positive outlook for Roxby Downs. Production forecasts are up.
- Projects dependent on external funding/approvals:
  - Female friendly change rooms
  - Off leash dog park
  - Skate Park
  - Multi-Purpose Pump Track
- May Audit Committee Meeting in Roxby Downs

Moved: T. Starr

That the report by the Chief Executive be received and noted.

Seconded: R. Hislop

Carried

6. Written Reports

6.1 Second Quarter Budget Review

Moved: T. Starr

That the Audit Committee receive the report and recommends the Council consider the report for adoption.

Seconded: D. Powell

Carried

Rosina Hislop attended at 1:00pm.

6.2 Financial Performance ending December 2018

Moved: T. Starr

That the Audit Committee receives and notes the report.

Seconded: D. Powell

Carried

The Committee noted the quality of information and analysis contained within the Financial Reports presented.

6.3 2019/2020 Budget Assumptions

Moved: R. Hislop

That the Audit Committee convey to Council that the initial assumptions behind the preparation of the 2019/2020 budget appear to be sound and reasonable with the following comments:

- Care required regarding the Municipal Deficit Funding
- Statement regarding BHP long term plans for Olympic Dam are subject to statutory approvals and business decision making.
6.4 Budget Development Timelines

Moved: T. Starr

That the Audit Committee notes the timeline and recommends the Council consider the timeline for adoption.

Seconded: R. Hislop

Carried

6.5 Internal Controls

Moved: R. Hislop

That the Audit Committee notes the report with the following comments:

- Terms of Reference to refer to role of Independent Internal Auditor
- Audit Committee supports the appointment of an Internal Auditor

Seconded: T. Starr

Carried

6.6 Electricity Bad Debts

Moved: R. Hislop

That the Audit Committee notes the report and recommends to Council that it write-off the unrecoverable historic electricity bad debts.

Seconded: T. Starr

Carried

6.7 Risk Evaluation

Moved: T. Starr

That the Audit Committee receive the report and notes the actions taken by staff with the following comments:

- May Audit Committee Meeting report to include a progress report and Skytrust demonstration

Seconded: R. Hislop

Carried

7. Next Meeting

The next Audit Committee Meeting is scheduled for 17 May 2019 at 10.00am - Boardroom, Municipal Council of Roxby Downs 6-8 Richardson Place, Roxby Downs SA 5725, (unless advised otherwise, by notice on the Council’s website).

8. Closure

The meeting closed at 2:40pm.
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date: 17 April 2019
Title of Report: Draft Annual Business Plan and Budget 2019/20

1. Purpose

To provide Council with an update on the progress of the draft Annual Business Plan and Budget 2019/20.

2. Recommendation

That the release of the draft Annual Business Plan and Budget 2019/20 be noted by Council.

3. Discussion

The draft Annual Business Plan and Budget 2019/20 (draft ABP&B) was released for public consultation on Monday 8 April 2019.

The draft ABP&B has been developed in accordance with the guiding budget assumptions endorsed by the Audit Committee and Council, refer attachment 2019/2020 Budget Assumptions.

The key dates for the draft ABP&B are as follows:

- Monday 8 April 2019: Community Consultation Opens
- Tuesday 9 April 2019: Community Information Session
- Tuesday 16 April 2019: Facebook Live Session
- Monday 29 April 2019: Community Consultation Closes
- Wednesday 29 May 2019: Public Meeting

A copy of the draft ABP&B has also been provided directly to BHP, Department for Energy and Mining and Audit Committee Members.

Council’s Administrator is currently negotiating dates for attendances with BHP and Department for Energy and Mining to provide a briefing on the draft plan.

4. Policy Implications

4.1 Financial/Budget

Nil

4.2 Resources

Nil

4.3 Legal and Risk Management

Nil

5. Attachment

2019/2020 Budget Assumptions
6. **Report Authoriser**

Roy Blight  
Chief Executive
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date 27 February 2019
Title of Report 2019/2020 Budget Assumptions

1. **Purpose**

   To advise Council of initial assumptions shaping the preparation of the 2019/2020 budget, and to serve as a planning document for the budget process that is ongoing.

   If any changes are required as a result of Audit Committee recommendations, these changes will be detailed to Council in addition to this report.

2. **Recommendation**

   That Council adopt the initial assumptions behind the preparation of the 2019/2020 budget as determined by the Audit Committee at their meeting on 22 February 2019 to be sound and reasonable.

3. **Background**

   Council is required by legislation to prepare an annual budget. The 2019/2020 budget will be prepared in the following context:

   - Review of the Long term Financial Plan – this has been updated to include 2017/2018 actuals and 2018/2019 budget but has not been adopted
   - Dependent relationship with State and BHP
   - Fluctuating property valuations
   - Local economic activity is driven by BHP
   - Local cost factors re major projects and works (‘the Roxby factor’), especially in relation to contractors timing and availability
   - Changes to cost bases brought about by area service reviews (ongoing)

4. **Discussion**

   The following key assumptions have been assessed as having a significant impact on the 2019/2020 budget:

   A couple of assumptions relating to local economic activity are:

   - Lower property sale activity compared to 2017/2018 however property prices have increased 6% from July 2018 to December 2018 (assumed based on Roxby Downs median property prices on realestate.com.au)
   - Residential population to be consistent with 2018/2019

   **General rates**

   Council has requested from the Valuer General an indicative, early summary of the overall movement in property valuations to assist with assumptions around the differential rates. Until this is received, Council is operating on a broad assumption that there will be little or no movement in overall valuations, and that any incremental movement is likely to be upwards.

   Overall revenue from general rates will reflect Council’s intention to pass on a 0% increase (notionally) over 2018/2019 levels.
Electricity demand

This will be materially consistent with 2018/2019 levels, however usage volumes are likely to be immaterially down due to solar uptake trends continuing. Tariff increases to take affect 1 July 2019 to be generally consistent with CPI. Solar buy-back rate to continue to trend down over time. For budgeting purposes, and to be conservative, the current rate of 16.3 cents per kW/hr to be used.

Water demand

This will be materially consistent with 2018/2019 levels. Tariffs increases to take affect 1 July 2019 to be generally consistent with CPI.

Municipal Deficit Funding

The Indenture parties are currently re-thinking the purpose and nature of the Municipal Deficit Funding model. State recently requested that Council submit a formal proposal outlining the possible purpose and nature of future payments. Although this proposal is yet to be finalised the intention is that the funding should be linked to ongoing asset renewal expenditure.

A draft proposal will be ready for advanced review by Audit Committee in the March quarter.

Asset maintenance costs

These are expected to increase in line with the age of the assets. Reference to be made to the Infrastructure Asset Management Plan published in September 2016. This plan will be reviewed following the implementation of Asset Management System.

General cost of goods and services

Where actual costs cannot be predicted reliably, an allowance for general CPI increase of 2.0% will be used (based on 1.8% Australia, December quarter), except for contract-related costs which will use the higher Local Government Price Index (LGPI) rate of 2.9%. The LGPI showed annual 2.9% (SA) and 1.8% (Adelaide only) based on the September quarter (the December quarter index is not yet available).

Staff remuneration

The Enterprise Agreement (EA) will be renegotiated during calendar year 2019. It is reasonable to assume that every employee under the EA will receive a scheduled automatic increase on 1 January 2020. Because the rate of the increase has not yet been negotiated, an assumed figure of 1.5% will be used (which is the same as for the prior year).

A review of all staffs levels will be conducted as part of the Workforce Plan FY20. Any proposed changes to levels will be factored into the budget.

Contracted senior managers will be subject to individual performance based contracts.

Capital expenditure

There will be no new major projects without majority funding from external sources (eg. Grants). The active seeking of grants will continue. Non-externally funded capital expenditure will be limited to renewal and replacement of existing assets.

5. Policy Implications

5.1 Financial/Budget

The above assumptions will provide the broad parameters within which the 2019/2020 budget will be constructed.

5.2 Resources

Nil
5.3 **Legal and Risk Management**

Reasonable and appropriate budget assumptions will help ensure an appropriate and financially responsible budget.

6. **Report Consultation**

Senior Management Team
Financial Accountant

7. **Report Authorisers**

Drew Ellis
Group Manager Corporate Services
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date 17 April 2019
Title of Report Regional Development Australia Far North Local Government Funding Agreement

1. Purpose

To provide further and better particulars on how the funding for the last three years was acquitted as requested at the Council Meeting held 27 March 2019.

2. Recommendation

1. That the report by RDAFN on the outcome and results from the current resource agreement be noted by Council.

2. That Council enter into the Funding Agreement with Regional Development Australia Far North Incorporated, commencing 1 July 2019 and expiring 30 June 2023

3. The Administrator and Chief Executive be authorised to sign the Funding Agreement on behalf of Council.

3. Background

At the meeting of Council on 27 March 2019 the following information was requested:

RESOLVED: A decision be deferred on this proposal until further and better particulars on how the funding for the last three years was acquitted is reported to Council.

4. Discussion

The Chief Executive contacted Ms Claire Wiseman, CEO RDAFN and invited the supply of a report card on the outcomes and results from the current agreement together with a forecast of what Roxby Downs could expect under the proposed extension, refer attachment for the report card on results from the current agreement.

For the next agreement RDAFN have nominated the following priorities:

- We will facilitate at a minimum two meetings of the CEO’s of the five per annum which will provide CEO’s the opportunity to discuss projects of common interest, challenges where a joint effort across more than one Council would result in a positive outcome for all involved; this is also a good opportunity for general collaboration and support amongst your colleagues in the region.

- We will provide business advisory services to Council, the Community Board, business and industry in providing one on one assistance which will also include providing avenues to connect with other external programs and services. We will advocate on behalf of Roxby Down on challenges and opportunities of importance to the Council, businesses and community of Roxby Downs.

- We will provide assistance to Council and businesses in accessing and applying for funding opportunities in the form of providing access to our expertise in developing project plans, business cases and our data analysis tools to assist in addressing economic criteria as well as providing project specific economic modelling.
We will undertake actions on annually agreed strategies from the Economic Growth and Investment Strategy for Roxby Downs. In the last month of each financial year of each financial year RDA Far North and Roxby Downs Council CE (as part of our monthly meetings) will identify the particular strategies in the Economic Growth and Investment Strategy that RDA Far North will focus and report on in the following year.

5. Policy Implications

4.1 Financial/Budget

The proposed contribution rate for Roxby Downs Council for 2019/20 is $18,500.00 ex GST ($18,305.63 ex GST for 2018/19) per year with each subsequent financial year of the funding period increasing by CPI and applied to the funding amount of the previous financial year.

4.2 Resources

Regular communication with RDAFN on local issues.

4.3 Legal and Risk Management

Council signs in good faith that they will remain a signatory for the entire agreed term.

6. Attachments

Report Card on Achievements under the Roxby Downs Local Government Core Funding Agreement with RDA Far North

7. Report Authoriser

Roy Blight
Chief Executive
REPORT CARD ON ACHIEVEMENTS UNDER THE ROXBYS LOCAL GOVERNMENT CORE FUNDING AGREEMENT WITH RDA FAR NORTH

Information contained in this document is a brief snapshot of achievement under the above mentioned agreement. Detailed information can be found in the individual quarterly reports provided to Council every three months over the duration of the current contract (July 2016 through to June 2019)

| Support collaborative regional governance by facilitating the Local Government Roundtable meetings on a bi-annual basis (as a minimum) | Seven Far North Local Government Roundtable Meetings facilitated  
28 RDA Far North and Roxby Downs Council Projects of Common Interest Meetings |
|---|---|
| Play an advocacy role for facilitating access and information to other levels of Government | 13 Ministerial Briefings  
12 regional representative submissions to Parliamentary Inquiries  
174 representations to State /Federal Government representatives highlighting successes, challenges and briefings on the Far North region.  
Assisting State Government to priorities maintenance scheduling of outback roads and identified transport corridors opened up for triple road train access  
Four Major regional Forums held in the Far North region attracting 960 delegates with local, national and international interests  
Surveying regional community on connectivity shortcomings, needs and expectations in order to inform Commonwealth Government and NBN Roadshow rollout.  
Review and update SA Regional Infrastructure Priorities listing.  
Assisted with priority setting for the National Freight Councils and SACOME  
Developed Far North Climate Change Adaptation Framework.  
Advocating for Drought assistance across the Far North Region |
<table>
<thead>
<tr>
<th>Provide assistance with grants where appropriate and practical</th>
<th>22 Mobile Blackspots address through Commonwealth Mobile Blackspot program</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 State and Federal Government funding programs promoted to the region</td>
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<tr>
<td>Economic Modelling for funding application</td>
<td>Economic Modelling for funding application</td>
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<tr>
<td>Incubator funding opportunities investigated and referred</td>
<td>Incubator funding opportunities investigated and referred</td>
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<tbody>
<tr>
<td>Attending the Roxby Downs Business Forum actively participating in 28 meetings of the forum, including assisting with longevity Awards, Strategic Planning, and undertaking responsible actions from individual meetings.</td>
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</tr>
<tr>
<td>Active participation in preparation of Business Forum Strategic Plan</td>
<td>Active participation in preparation of Business Forum Strategic Plan</td>
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<tr>
<td>Assistance with coordination and assessment process for Roxby Downs Business Awards</td>
<td>Assistance with coordination and assessment process for Roxby Downs Business Awards</td>
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<tr>
<td>7 business development workshops held in Roxby Downs</td>
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</tr>
<tr>
<td>92 Roxby Downs Businesses participating in training workshops</td>
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</tr>
<tr>
<td>Draft Tourism Plan developed covering Woomera, Pimba, Andamooka and Roxby Downs</td>
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<tr>
<td>Advocacy for SATC to include Borefield Road as a sub route of their Stuart highway to Oodnadatta.</td>
<td>Advocacy for SATC to include Borefield Road as a sub route of their Stuart highway to Oodnadatta.</td>
</tr>
<tr>
<td>Geo-tourism is being considered across the Region with Roxby Downs of significant importance to the development of Geo Tours.</td>
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</tr>
<tr>
<td>Advocacy to DPTI for realignment of Borefield Road</td>
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</tbody>
</table>
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date 17 April 2019
Title of Report Road Closure for ANZAC Day Ceremonies

1. Purpose

Closure of Richardson Place between Burgoyne Street and Arcoona Street, Thursday 25 April 2019 for the ANZAC Dawn Service and March. Full closure of road from the hours of 5.30am to 7.00am, and 10.00am to 12.00pm.

2. Recommendation

That:-

1. Pursuant to the provision of the Roxby Downs (Indenture Ratification) Act 1982, and in accordance with Section 33 of the Road Traffic Act 1961 and Clause F of the instrument of General Approval of the Minister 12 March 2001, make the following orders.

Pursuant to Section 33 (1) of the Road Traffic Act 1961 declare that the event described below is to take place on the road described below, and is an event to which Section 33 of the Road Traffic Act 1961 applies; and

Pursuant to Section 33 (1) (a) of the Road Traffic Act 1961, make an order directing that the road on which the event is to be held and any adjacent or adjoining roads specified below can be closed to all traffic except police and emergency vehicles and vehicles involved in the event for the period commencing 5.30am to 7.00am and 10.00am to 12 midday Thursday 25 April 2019.

ROAD: Richardson Place
EVENT: Roxby Downs ANZAC Ceremony & Event
ADJACENT / ADJOINING ROADS: Burgoyne Street, Arcoona Street, Norman Place, Roxby Club Car Park Entrance into Richardson Place, and Tavern Road, Roxby Downs.

Pursuant to Section 33 (1) (b) of the Road Traffic Act 1961 make an order directing that persons taking part in the event be exempted in relation to the road from duty, to observe the Australian Road Rules specified below subject to any conditions described below and attached to the exemption.

Rule: 230 Crossing the road
Rule: 234 Crossing the road on or near a crossing for pedestrians
Rule: 238 Pedestrians travelling along the road

2. Roxby Council to cover the cost of the road closure, also Festival and Fair Public and Products Liability Insurance for the event. Quote No: 11325478485
3. **Background**

In previous years Roxby Council has covered the full road closure for this event, also the Council application fees have been waived. The Notice of Road Closure will be advertised in The Advertiser Newspaper, and public and products liability insurance with Local Community Insurance Services is sought and paid for by Roxby Council for the event. These are considered as donations to the Roxby Downs and Andamooka RSL Sub Branch.

Road Closure application has been received by Council, permission has been sought from SAPOL requesting exemptions to Australian Road Rules and Conditions, the Traffic Management Plan for the event has been submitted. Local Emergency Services will be emailed a copy of the Road Closure Notice and Traffic Management Plan prior to the event.

4. **Policy Implications**

5.1 **Financial/Budget**

<table>
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<tr>
<th>Item</th>
<th>Cost (ex.GST)</th>
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<td>Road Closure</td>
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<td>Advertising</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$1,111.00</strong></td>
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Budget Account Reference: 14217070

5.2 **Resources**

Nil

5.3 **Legal and Risk Management**

Nil

5. **Report Consultation**

Vicki Mason (Roxby Downs and Andamooka RSL Sub Branch)
Senior Sergeant Chris Holland (SAPOL)

6. **Report Authorisers**

Roy Blight
Chief Executive
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date 17 April 2019

Title of Report Pump Track Project Update

1. Purpose
To provide an update on the Pump Track project.

2. Recommendation

That Council

1. Endorse the concept designs by the Trial Collective for a multi-purpose pump track on the land described as Allotment 100 in the Area Named Roxby Downs Out of Hundreds (Andamooka).

2. That the Roxby Downs Sport and Recreation Forum be commended on their work in developing the project and that the Forum be authorised to conclude the detailed construction drawings and proceed with implementation according to a project plan approved by Council’s Chief Executive.

3. Background

There is a strong community drive for a pump track in the Roxby Downs Community. In August 2017 an employee from Ahrens Engineering approached Council regarding the potential of developing a pump track in Roxby Downs. Following a meeting with the Sport and Recreation Officer, a presentation was made to the Sport and Recreation Forum who supported the proposed project.

At the same time a student from Roxby Downs Area School who had recently moved to the area expressed disappointment at the lack of a suitable bike track in town. From this, students from RDAS and St Barbara's Parish School created a variety of pump designs and presented them to various members of the community who decided to support the project unanimously. Roxby Council committed $50,000 towards the project in their 2018/19 budget, a site was decided upon and funding for the design secured from BHP.

The Trail Collective, an Adelaide based design company, was engaged by the Sport and Recreation Forum to produce the design. Three concept designs were created followed by community consultation. The design selected by the community was then taken to a final concept design received on 25 February 2019. A 50% drawing set of detailed design specifications was received on 10 April 2019.

Funding from Eastern Wells has also been secured to allow The Trail Collective to come to site prior to laying of the bitumen on the completed track for track testing purposes.

4. Discussion

The project will now move to a 75% drawing set followed by 100% design project completion which is expected to take approximately four weeks. The project will then be uploaded onto the Australian Sports Foundation website in order for local contractors to pledge their support.

A project management committee consisting of Tony Weir (Group Manager Lifestyle and Sport), Cornelius Castle (Sport and Recreation Forum Chair), Rohan Sandercock (Project Manager, Ahrens Engineering) and Sapna Greer (WHS Officer) will commence regular meetings to progress the construction of the project.
5. Policy Implications

5.1 Financial/Budget

A final commitment from Local Contractors towards in-kind assistance needs to be secured before the project can commence, for which the above Project Management Committee will be responsible to secure. The Council has allowed $50,000 within the F/Y 19-20 to support the project.

5.2 Resources

While a lot of the works will be supported by in-kind help, the Council will be expected to supply Fencing, Utilities and Shelter as their contribution to the park within their budgeted requirement.

5.3 Legal and Risk Management

Compliance with the Community Land Management Plan.

6. Report Consultation

Roy Blight - Chief Executive Officer
Rohan Sandercock - Ahrens Engineering

7. Attachments

Roxby Downs Pump Track & Youth Precinct – Engineering Drawings

8. Report Author

Michelle Smith
Sport and Recreation Officer

9. Report Authorisers

Tony Weir
Group Manager Lifestyle and Sport
ROXBYS DOWNS PUMP TRACK & YOUTH PRECINCT
ENGINEERING DRAWINGS
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date: 17 April 2019
Title of Report: Chief Executive Report

1. Purpose

To provide Council with an update from the Chief Executive since 27 March 2019.

2. For Information

2.1 Productivity Commission

Following a referral from the Australian Government the Productivity Commission is conducting an inquiry into Remote Area Tax Concessions and Payments.

The Productivity Commission visited the Roxby Downs region in the week of 8 April 2019.

The Chief Executive and Mellissa Nilsen (Payroll & Administration, Rates Officer) met with the Commission on Tuesday 9 April and provided feedback to the Commission on the operation of the zone rebates and the context of Roxby Downs.

2.2 Human Resources

Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
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</thead>
<tbody>
<tr>
<td>Brianna Caldwell</td>
<td>VIC Officer</td>
<td>Lifestyle and Sport</td>
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<tr>
<td>Sax Brougham</td>
<td>Casual Multi-skilled Officer</td>
<td>Lifestyle and Sport</td>
</tr>
<tr>
<td>Josh Arancelovic</td>
<td>Casual Multi-skilled Officer</td>
<td>Lifestyle and Sport</td>
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Departures

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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Dave Williams</td>
<td>Maintenance Officer</td>
<td>Essential Services and Assets</td>
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</tbody>
</table>

3. Report Authorisers

Roy Blight
Chief Executive
REPORT FOR ORDINARY COUNCIL MEETING

Meeting Date 17 April 2019
Title of Report Development Application Decisions

1. Purpose
   To inform the community of the Development Application Decisions.

2. For Information
   The following is listed as the Development Application processed from 1 March 2019 to 31 March 2019.
   - 692/002/19
   - 692/003/19

3. Attachments
   Development Register

4. Report Authorisers
   Danielle Moore
   Governance Support
# DEVELOPMENT APPLICATION SYSTEM

## MONTHLY COUNCIL REPORT OF BUILDING APPROVALS

<table>
<thead>
<tr>
<th>Permit No.</th>
<th>Applicants Details</th>
<th>Builder Details</th>
<th>Site of Building</th>
<th>Description of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>692/002/19</td>
<td>Casey &amp; Kim Simmons</td>
<td>Casey &amp; Kim Simmons</td>
<td>13 Curdimurka Street Roxby Downs 5725 SA</td>
<td>Shed/Verandah</td>
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**Ward:** C M & K G SIMMONS 13 Curdimurka St Roxby Downs SA 5725

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<tr>
<td>692/003/19</td>
<td>Jay Craig Oaklands</td>
<td>Jay Craig Oaklands</td>
<td>8 Eremophila Street Roxby Downs 5725 SA</td>
<td>20 x 30 Shed</td>
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<td></td>
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**Ward:** J C OAKLANDS 8 Eremophila St Roxby Downs SA 5725

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