

POLICY		Responsible Department	Executive
		Original Adoption Date	27.07.2022
		Current Adoption Date	27.07.2022
		Date of Next Review	30.06.2027

COUNCIL COMMUNITY LAND AND PLAYGROUND POLICY	
Latest Review Changes	New Policy
Previous Council Reviews	

Applicable Legislation

Civil Liability Act 1936
Limitation of Actions Act 1936 s45A
Local Government Act 1999
Planning, Development and Infrastructure Act 2016
 South Australian Planning Strategy
Planning, Development and Infrastructure (General) Regulations 2017 (e.g. fencing)
South Australian Public Health Act 2011
 Crime Prevention Through Environmental Design, Attorney-General's Department
 Australian Standard 4685:2021 (Playground Equipment) Parts 1 - 6
 Australian Standard 4422:2016 (Playground Surfacing) Entire Standard
 Australian Standard 3533:2018 (Amusement Rides and Devices) Entire Standard
 Australian Standard 1428:2009 (Equal Access) Suite

Related Policies

Leases and Licences to Sporting and Community Organisations
 Enforcement Policy
 Internal Review of Council Decisions Policy
 Code of Conduct for Employees Policy
 Town Oval Policy
 WHS Emergency Management Policy
 Risk Management Policy

Related Procedures

Hazard Management Procedure

Reference Documents

Australian Standard for Playground Equipment 4685:2021 Parts 1 - 6
 Australian Standard for Playground Surfacing 4422:2016, Entire Standard
 Play Australia's "Getting the Balance Right: Risk Management for Play" 2016
 Australian Standard for Amusement Rides and Devices 3533:2018, Entire Standard
 Local Government Playground Guide Review (July 2022)

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1. INTRODUCTION

This policy sets out how the Municipal Council of Roxby Downs (Roxby Council) provides accessible and safe play environments that contribute to physical, mental, emotional and social development.

Council supports activities which encourage physical activity and social interaction, provided they are operated safely.

In line with community expectations and Council's responsibility to govern responsibly and in the best interests of the community, Council must take active steps to minimise the risk of injury to the public and to Council's exposure to claims for liability.

2. OBJECTIVE

Council endeavours to provide sustainable provision and management of accessible, creative, safe, high quality and fun playgrounds that contribute to developmental needs of the community and are places that encourage community interaction, understanding and wellbeing.

3. POLICY STATEMENT

3.1. PLAYGROUNDS

Play is a fundamental and vital part of physical, mental, emotional and social development and a primary element through which life skills are learned. As a provider of public places dedicated to play, Roxby Council has an integral role in ensuring accessible and safe environments are provided to support developmental needs and community wellbeing.

In this context Roxby Council owns and maintains approximately 5 playgrounds that include elements for a range of play experiences (including play equipment, nature play) and associated amenities (including seating, shelters, barbecues, fencing, toilets, pathways). Roxby Council considers that across the community one playground per 500 people is an appropriate ratio for provision of playgrounds.

Council has established a Safety Management system that documents record- keeping requirements, risk assessments, training for relevant staff, incident and emergency procedures and carrying out timely inspections, maintenance and repairs. These procedures will be reviewed and updated periodically to ensure that they remain effective and relevant.

3.2. LAND-BORNE INFLATABLE DEVICES

Land-borne inflatable devices (as defined) **must not** be operated outdoors on any Council owned or managed property, community land or playgrounds.

4. DEFINITIONS

AS (Australian Standard)	<p>AS 3533:2018 (Amusement Rides and Devices) – Specific requirements – Land-Borne inflatable devices and any amending, replacement or additional standard, code, law, rule or requirement that may apply from time to time.</p> <p>AS 4422:2016 (Playground Surfacing) provides the industry with a minimum baseline requirement with specifications and guidelines to reduce the significantly high level of injuries occurring on playground equipment due to inadequate impact attenuating surfaces under and around the equipment.</p> <p>AS 4685:2021 (Playground Equipment) provides clarification around height and free fall requirements with the objective to assist in reducing the risk of child playground related injuries.</p> <p>AS 1428:2009 (Equal Access) provides building designers, practitioners, regulators, and owners with the minimum design requirements for new building work to enable access for people with disabilities.</p>
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Authorised Person	Refers to the Chief Executive, or a delegate of the Chief Executive authorised to make decisions in accordance with this policy.
Chief Executive	Refers to the Chief Executive of the Municipal Council of Roxby Downs, or a delegate of the Chief Executive.
Council Property	Any land owned or administered by the Municipal Council of Roxby Downs.
Device	Unless expressly stated otherwise, the use of the term 'device' refers to a land-borne inflatable device.
Land-Borne Inflatable Device	<p>Either of the following, as defined in the Standard:</p> <p>(a) an inflatable structure or device (continuously blown); or</p> <p>(b) an inflatable structure or device (sealed).</p> <p>For ease of reference, the definitions in the Standard are as follows:</p> <p>Inflatable structure or device (continuously blown)</p> <p><i>A structure or device relying on a continuous supply of air pressure to maintain its shape, on which patrons may play.</i></p> <p>Inflatable structure or device (sealed)</p> <p><i>A structure or device on which patrons may play that is inflated by means of air supply and having achieved the design pressure, is sealed with a bung or stopper and does not require continuous inflation.</i></p>
Nature Play	provides opportunities for unstructured, open ended and self-directed play, allowing for freedom to roam seeking adventure and exploration which inspires creativity and imagination inspired by nature.
Playground	refers to a space that can be utilised for the purposes of formal, informal, active and passive play as well as the provision of any associated facilities and amenities.
Play Value	is the extent to which a child's physical, mental, emotional and social developmental needs are met through the provision of a 'playground'.
Working with Children check	Refers an assessment of whether a person poses an unacceptable risk to children. As part of the process, the Screening Unit will look at criminal history, child protection information and other information. https://screening.sa.gov.au/home

5. PRINCIPLES

The following principles will guide Roxby Council's planning, development and management of playgrounds:

5.1. ACCESSIBLE & DIVERSE

- Playgrounds and associated facilities and amenities will cater for a range of abilities and needs
- Playground designs will be stimulating and fun to enable play environments within each community
- Playgrounds will be provided within walking distance (approximately 500m or averaging provision of one playground per 500 residents), where possible, of every residence, taking pedestrian barriers into account.

5.2. CREATIVE, INNOVATIVE & FUN

Playgrounds will be designed to provide a high play value, incorporating:

- Challenging and fun physical play
- Stimulating cognitive play
- Free and creative play
- Opportunities for social and interactive play
- Integrated associated facilities (such as seating, pathways, shelters)

Playgrounds will be designed to encourage child development through the four types of play, which are:

- Individual or quiet play
- Social play
- Active play
- Cognitive and creative play

5.3. SAFE & SUSTAINABLE

User safety will be a high priority in the location, design and management of playgrounds which is undertaken in line with the Australian Standards: but we accept that taking calculated and graduated risks at play is essential for good physical and mental development.

Playground equipment will be renewed at the end of its useful life (approximately 20-25 years)

5.4. COMMUNITY ENGAGEMENT

The community will have opportunities to comment on proposed playgrounds and their views will be considered.

6. SCOPE

The scope of this policy pertains to all Council Community Land and publicly accessible playgrounds on land owned and under the care, control and management of Roxby Council.

This policy also applies to the outdoor use of any land-borne inflatable play equipment that is covered by the standard, including (but not limited to) inflatable:

- Jumping Castles & Pillows
- Obstacle Courses
- Bungee Runs
- Gladiator Arenas
- Boxing Rings
- Zorb/Bumper Balls

7. REVIEW

This Policy will be reviewed no less than every 5 (five) years or as Legislation requires.

This policy is available for inspection at the Council Office, 6 Richardson Place during ordinary business hours and is also available from Council's website <https://www.roxbydowns.sa.gov.au/council/about-roxby-council/policies>

Appendix A: Playground Establishment Checklist

1. Site Selection

Consideration		Response		Action *Note: actions are provided for guidance only	
1	Is the establishment of a playground in the proposed location consistent with Council's Community Land Management Plan (CLMP)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider other alternatives? Consider the merits of amending the CLMP (LG Act S198)	
2	Does the proposed location have a natural interest and provide a community focus for families?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider other alternatives? What other changes are required to the location to provide a community focus?	
3	Is there safe pedestrian access to the play area, (refer to AS 1428 series – Design for access and mobility)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Can paths be modified or upgraded to accommodate people who use a wheelchair and those with an ambulant or sensory disability?	
4	Is there safe vehicular access, (for ongoing maintenance)? Consult with workers who will be responsible for ongoing maintenance. Consider installation and maintenance of play equipment, surrounds and other amenities, e.g. access to empty bins, mowers, etc.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider other alternatives? How can the design be modified to accommodate access?	
5	Is the proposed play area integrated into an overall open space system or part of a pathway system through the locality?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider integration with existing or proposed pedestrian/bike trails.	
6	Have local climatic conditions of the proposed location been considered, (e.g. sun, shade, wind).	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider whether existing structures will provide adequate protection from the elements or whether additional shelter will be required.	
7	Can water hazards be managed effectively to reduce the risk of harm to children?	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Are there more suitable alternative locations? Consider options to modify or restrict access to water hazards
8	Is the site free from adverse environmental conditions (e.g. air pollution, noise, soil toxicity)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Can the site be safely remediated and has the cost been incorporated into the project budget? How can the design incorporate measures to reduce the impact of noise and pollution near the site?	
9	Is the site located at a safe distance from hazards that may be present from neighbouring sites, (e.g. roads or industrial installations)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider other alternatives How can the playground be protected from identified hazards?	
10	Is the impact on nearby residents considered to be minimal, (with regards to privacy and noise)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Have nearby residents been consulted? Are there other alternatives? How can the design be modified to minimise negative impacts?	
11	Does the proposed location have clear lines of sight for supervision?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	How can the site or playground design be modified to improve lines of sight?	
12	Have the principles of crime prevention within the design been considered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Refer to Crime Prevention through Environmental Design - SA Police	

Consideration		Response		Action *Note: actions are provided for guidance only	
13	Have surface levels and gradients been considered? (e.g. level space for loose-fill impact attenuating surfacing, slopes for paths, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Confirm that any additional earthworks have been included in the site preparation budget Refer to AS 1428 series	
14	Are there trees in the vicinity that will provide shade and shelter? Are the trees in good health?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"Consider other alternatives"	
15	Has consideration been given to soil, subsoil & geotechnical characteristics in determining site preparation cost?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	How can the playground be protected from identified hazards?"	
16	Have drainage characteristics, water table levels & susceptibility to flash flooding been considered and addressed in the site design & preparation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Check inundation mapping and include drainage in site design and preparation budget	
17	Sewerage, water and power supply are available or have been included in site preparation costs.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Consider alternatives, e.g. onsite water treatment, solar lighting, etc. for inclusion in the project budget.
18	Does the proposed site have adequate stormwater drainage?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Can the site be connected to the existing stormwater system? How can water otherwise be safely discharged from the site?	
19	Is the proposed use of the site unrestricted by easements, overhead power lines, covenants, heritage or inundations overlays or any other restrictions, (e.g. native title, native vegetation, zoning)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the proposed design comply with all restrictions? Has the authority or government department with jurisdiction over the area been consulted? What design modifications are necessary?	
20	Is there adequate access to the proposed site for emergency services?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are there other alternatives? How can the design be modified to accommodate access for emergency services?	
21	Where underground services exist, has their location been identified and does site design accommodate this?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Dial Before You Dig Modify site design to avoid interference with underground services	

2. Playground Design

Consideration		Response		Action *Note: actions are provided for guidance only	
1	Does the design take into account the needs of children or the community? (Consider how this has been determined, e.g. via surveys, requests, public meetings, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Undertake consultation with key stakeholders	
2	Does the design provide for a range of ages, sizes and abilities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider what play elements may need to be added or modified to improve useability	
3	Has the playground been designed to minimise crowding? (Are play elements sufficiently spaced, is the playground big enough for the expected number of users/catchment area?)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider alternative designs or play elements	
4	Does the playground design allow for clear lines of sight and seating close to the play activities for supervision?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider relocation or removal of visual obstructions and installation of seating	

Consideration		Response		Action *Note: actions are provided for guidance only	
5	Does the playground design include or accommodate required amenities, (e.g. paths and levels of accessibility, shade, toilets, barbecues, drinking fountains, fencing, gates, seating, tables, lighting, bins?)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider design (& budget) to incorporate required amenities	
6	Has the playground been designed so that people with disabilities and those using mobility aids can enter, participate in play activities and use the amenities on-site? (Also consider access for prams, elderly people, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider design (& budget) to improve access Refer to AS1428 (series)	
7	Does the design protect users with wheelchairs or mobility aids from falls through elevated openings?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Consider installation of rails, guards, etc.	
8	Do play elements offer a variety of textures and materials, characteristics and surfaces?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider design or incorporation of natural landscape features to improve diversity	
9	Does the playground design encourage physical movement and challenge, creative/sensory expression, cognitive and imaginative play, social interaction, role-play and fantasy?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider the design and layout of play elements	
10	Has the playground been designed to avoid conflicts between active areas and quieter, sedentary activities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider the design and layout of play elements	
11	If nature play elements are incorporated into the playground, has a risk-benefit analysis been undertaken to determine their suitability?	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Undertake risk-benefit analysis and consider whether additional safety measures may be required, (e.g. impact attenuating surfaces, guard rails, etc.)
12	Has equipment that swings or moves vigorously (e.g. swings, overhead rocking/spinning equipment, cableways) been located away from the main paths of travel within the playground?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider the design and layout of play elements and pathways	
13	Does the design of the playground allow for easy access for maintenance? Consult with workers who will be responsible for ongoing maintenance & consider access to equipment, surfacing, areas of lawn, vegetation, etc.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider design and layout of play elements, pathways and lawned areas, in consultation with workers who will be responsible for maintenance	
14	Has plant selection considered visual amenity, sensory properties, the potential for shade, ability to withstand compaction, climate and impact of users?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Review plant selection to ensure suitability for purpose and site	
15	Has plant selection considered avoiding plants with sharp thorns, leaves or spikes, poisonous species or those with foliage, flowers and seeds that cause choking hazards or that are likely to drop limbs?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Review plant selection to ensure suitability for purpose and site	
16	Does design maximise winter sun and minimise UV exposure in summer? (Consider orientation, reflective index of surfaces/materials and location of shade shelters and trees with respect to the playground)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reconsider the layout of play elements and shade options	
17	Does signage include a) playground identification, b) contact number for playground operator (for reporting faults or incidents) and c) any information that may be needed to guide carers regarding the use of the equipment, (using pictograms where possible)?	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Consider installation, (or modification of existing,) signage
18	Does the playground (and/or amenities) require development approval? (e.g. planning consent, building rules consent)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Complete development application	

3. Playground Surfacing

Consideration		Response		Action *Note: actions are provided for guidance only
1	Is the proposed surfacing free from trip, protrusion, toxicity and inhalation hazards? (Avoid surfacing that requires the use of protruding pegs or pins or contains sharp edges, woodchips treated with hazardous chemicals, sawdust or finely shredded or granulated rubber, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Seek alternative surfacing materials Refer to AS 4685.0:2017 Appendix D, AS 4685.1:2014 & AS/NZS 4422:2016
2	In selecting the playground surfacing, has consideration been given to the site and climatic conditions? <i>Consider impacts of wind, heavy rainfall, temperatures when exposed to direct sunlight, etc.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Assess proposed surfacing materials to determine the most appropriate for the site

4. Playground Surfacing

Consideration		Response		Action
1	Have all relevant legislative requirements, standards, codes of practice and guidance materials been identified and included in the specification?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
2	Have sections 1 – 3 of this checklist been completed and outstanding issues been addressed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
3	Has a risk assessment of the site, proposed playground design and amenities been completed with actions assigned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
4	Does the request for quote/tender documentation include a requirement for the supplier to provide general product information, including instructions relating to the installation, operation, inspection and maintenance of the equipment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
5	Does the request for quote/tender documentation include a requirement for the supplier to provide overall dimensions and minimum space requirements, (fall zones), impact attenuating surfacing requirements, (including free height of fall and extent of surfacing); availability of spare parts and certification of conformity with the relevant Australian Standard(s)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
6	Does the request for quote/tender documentation include a requirement for the supplier to provide installation information that includes instructions for the correct assembly, erection and placing of the equipment (orientation, foundation & anchorage)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
7	For supply and install requests, does the request for quote/tender documentation include a requirement for the installer to provide documentation to achieve prequalified supplier status?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:

Consideration		Response		Action
8	For supply and install requests, does the request for quote/tender documentation include a requirement for the installer to seek all relevant approvals, (e.g. Dial Before You Dig) and provide SWMS, safety barriers, etc.?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
9	Does the request for quote/tender documentation include a requirement for the supplier to provide inspection and maintenance information that includes instructions for the maintenance, inspection, (including frequency,) checking of correct operation and, where appropriate, repair of the equipment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
10	Does the request for quote/tender documentation include a requirement for the supplier to include freight costs and provide estimated delivery and installation dates? <i>Consider criticality of timing of delivery and installation, e.g. to coincide with major events, school holidays, etc.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:
11	Does the request for quote/tender documentation include a requirement for the supplier to provide details of the warranty period and exclusions?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:

5. Other Matters, (before placing an order)

Consideration		Response		Action *Note: actions are provided for guidance only	
1	Has all relevant information, (as per above,) been provided by the supplier?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Obtain additional information before placing an order	
2	If regular inspection, maintenance, calibration or testing is to be performed in-house, do workers have the required skills and/or qualifications?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Ascertain whether the supplier will provide the training Add training requirements to training needs analysis Arrange for training to occur before commissioning the playground	
3	Has a risk assessment and/or safe work instruction been prepared for the inspection, maintenance, calibration or testing of the equipment?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Arrange team to undertake risk assessment and prepare safe work instruction before commissioning playground, (schedule review once the activity has been undertaken several times to confirm suitability)	
4	If the supplier has indicated that hazardous chemicals will be required for maintenance of any of the equipment, has this already been approved for use by Council workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Obtain SDS and undertake a risk assessment Seek approval from the designated officer Add to hazardous chemical register Provide training to all workers who will be required to store, handle or use the chemical
5	For supply and install requests, has the installer been approved as a prequalified contractor and inducted?	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	<input type="checkbox"/> No	Verify that the installer meets the prequalified contractor criteria and has provided all necessary documentation, (including SWMS) Provide contractor induction before commencement of work
6	Has the site preparation been undertaken, (or arranged,) to coincide with expected delivery/installation dates?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	List action(s) required:	

6. Post-installation

Consideration		Response		Action *Note: actions are provided for guidance only
1	Has the supplier provided training in inspection and maintenance requirements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Update training register
2	Has a comprehensive post-installation inspection been carried out? Note: must be completed before opening the playground	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Install barricades or other measures to prevent the use of the playground until a comprehensive inspection is completed
3	Have reminders been set to undertake routine and comprehensive inspections and maintenance? Note: refer to manufacturer's recommendations	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Create reminders, (e.g. in Skytrust inspections module, Outlook or another workflow program)

Appendix B: Playground Inspection Criteria *(Example)*

The following is a guide only (based on the criteria in AS 4685.0:2017)

X = AS 4685.0:2017 O = suggested criteria, based on common hazards

Criteria	Routine Visual Inspection	Operational inspection	Annual comprehensive inspection
Playground/reserve surrounding			
The area is free of potentially hazardous debris, (e.g. broken glass, needles, animal excrement)	X	X	X
The area is free of graffiti or vandalism	X	X	
The site is free of dead or damaged overhanging branches that may potentially fall onto the playground or ancillary items	X	X	
There are no tree hazards present, (may require professional arborist advice)		X	
Borders around the playground, garden beds and play areas are stable and free of protrusions and trip hazards		O	
Gate closer and locking mechanisms are operational		X	
Gates have no finger entrapments, (e.g. gate gaps are > 12mm)		X	
Fences and gates are safe and in good condition with no protrusions		O	
Self-closing and self-locking gates are functioning correctly		O	
Retaining walls are structurally adequate and stable		O	
Paths and walkways are free of slip and trip hazards		O	
All drains are adequately covered and secured to prevent access, falls or trips		O	
The shade structure is in good condition, (e.g. there are no rips, tears or loose anchor points)		O	
Signs are present, legible and free of graffiti		O	
Playground equipment, (refer to manufacturer's instructions for unique requirements)			
The equipment is free of missing or broken components	X	X	X
Bolts and fasteners are secure		X	
The equipment is free of protrusions and sharp edges		X	X
The equipment is in good structural condition, (check for stability, stress on joints, anchor/attachment points)		X	
The equipment is in good repair (i.e. free of splintering, chipped or rotting timber, flaking surfaces, etc.)			X
The equipment is free of graffiti or vandalism	X	X	
The equipment is free of excessive corrosion/broken welds (also check where equipment comes in contact with the ground)		X	X
The equipment is free of situations that may result in foreseeable misuse			X
Ropes and cables are free of fraying			
Foundations are free of exposed concrete, rot and corrosion		X	
All footings are adequately covered			X

Criteria	Routine Visual Inspection	Operational inspection	Annual comprehensive inspection
Foundations are stable and free of movement			X
Cableways: The maximum speed of the traveller for cableways is not exceeded Adequate ground clearance of loaded cableways		X X	
Carousels: There is adequate clearance beneath carousels The underside of the carousel is clear of protrusions and sharp edges		X X	
Protection against falling			
The impact area is adequate for the free height of fall as per AS 4685.1			X
The falling space is free of obstacles that could cause injury			X
The free space is adequate for forced movement items			X
Barriers, guardrails and handrails are appropriate and at the correct heights			X
Protection against entrapment			
The equipment is free of head and neck entrapments			X
The equipment is free of finger entrapments			X
The equipment is free of clothing entrapments			X
The equipment is free of whole body entrapments			X
The equipment is free of foot or leg entrapments			X
Moving parts			
The equipment is free of crush or shear points			X
Chains, chain links and connectors are free of excessive wear		X	X
Moving and 'sealed for life' parts are moving freely			X
Gaps between moving parts are greater than 12mm			X
Impact and attenuating edges of swing seats, pommels and other moving equipment is intact and free of damage		X	
The impact attenuating leading-edge of all moving equipment is adequate to cushion potential collisions with children			X
Playground surfacing			
The depth of loose-fill surfacing is adequate	X	X	X
Unitary surfacing is in good repair, (e.g. securely fixed, even, stable)	X	X	X
The surface is free of trip hazards			X
The surface is free of objects that may be hazardous, (e.g. broken glass, syringes)	X	X	
The surface is unlikely to reach extreme temperatures when exposed to direct sun			
If the surface is unlikely to reach extreme temperatures when exposed to direct sun, signage is in place to warn users of potential burn hazards			X
The surfacing meets or exceeds the impact attenuating surface requirements of AS 4422			X
There is no pooling of water or saturation of surfaces		O	

Criteria	Routine Visual Inspection	Operational inspection	Annual comprehensive inspection
Ancillary items			
Barbecues are clean and in working order	X	X	
Park furniture, (e.g. tables and chairs,) is clean and free of damage, graffiti and vandalism	X	X	
Park furniture is structurally adequate and stable		X	
Rubbish/recycling bins are free of damage, graffiti and vandalism	X	X	
Rubbish/recycling bins are structurally adequate and stable		X	
Foundations are in good condition		X	
Foundations are stable and free of movement			X