

New Debtor Agreement Form

Please complete and return this form to: roxby@roxbycouncil.com.au

All fields are required to be completed

NAME/COMPANY DETAIL

Registered Business Name/Trading

As Address

Email Address

Phone

ABN/ACN

Registered for GST

☐

Yes

☐

No

DIRECTOR(S)/OWNER(S)

Name

Address

Email

Phone

Name

Address

Email

Phone

TRADE REFERENCE DETAILS *(Please provide a minimum of two references)*

Registered Trading Name

Address

Email

Phone

Registered Trading Name

Address

Email

Phone

PRIVACY NOTICE: Council is collecting the personal information you supply on this form for the purpose of processing your application. Some of this information may be provided to your nominated Trade Referees for the purpose of assessing your application.

TERMS AND CONDITIONS

I/We, the undersigned hereby apply to the Municipal Council of Roxby Downs (Roxby Council) ABN 68 284 130 046 for a credit account.

Should this application be approved, I/We agree as follows:

That the information provided here in is true and correct in every particular and that all material facts have been disclosed to Roxby Council.

- 1) That payment for all Goods and Services supplied by Roxby Council for which an invoice is issued is due and payable in accordance with the terms which appears on any such invoice, unless otherwise stated.
- 2) Failure to pay invoices and any payments outstanding longer than 7 days may lead to the suspension of credit terms and conditions and a restriction to the products & services until payment made in full.
- 3) Customers will be notified in writing if their credit terms are suspended, and access is restricted.
- 4) It is understood should the account fall into default of Council's terms, the collection process in accordance with its policy will be undertaken to recover the account. The matter may be referred to its collection agency for further recovery action. The information provided to them will be for the purpose of debt recovery only and your personal details will not be disclosed to any other person or agency without your consent unless required or authorised by law.
- 5) All fees and charges payable by the Applicant are outlined in the Council Fees & Charges Register and Sundry Debtor Credit Policy available on the Council's website.

By completing this application, I/We declare that I/We will comply with the Terms and Conditions detailed in this application.

Name**Signature****Date****OFFICE USE ONLY****Debtor Account Number****Account Created**☐**Yes**